

General Policy for The Barony of Nottingham Coill

(Priintable)

1. The Barony

1.1. The Barony of Nottingham Coill is a region within the Kingdom of Atlantia, being one of the Laurel Kingdoms of the Society for Creative Anachronism. For the purposes of these policies, the Barony of Nottingham Coill shall be defined by, but is not limited to, all those geographical regions specified by Corpora and Atlantian Law.

2. The Policies

2.1. The Barony of Nottingham Coill, as defined by Corpora, has written the following set of Baronial policies which were approved by the Populace at the Insert date here Business Meeting.

2.1.1. In all cases, these Baronial policies shall be consistent with Corpora and Atlantian Law.

If such conditions should arise where there may be conflict, Kingdom Laws of Atlantia shall always supersede these policies. This set of policies shall be amended from time to time to conform to both Corpora and Atlantian Law.

2.1.2. The Nottingham Coill Baronial Policy shall be reviewed within the first six months after the investiture of new Coronets, and a copy maintained by the Baronial Seneschal.

2.2. The Baronial policies can be amended or altered by the Barony of the Nottingham Coill at any time, provided:

2.2.1. All proposed changes to the Baronial policies shall be published in the Baronial Newsletter at least fourteen (14) days prior to the meeting in which they will be discussed and/or voted upon.

2.2.2. No changes shall be made or acted upon without approval at a Baronial meeting as defined by 4.6 of this Policy.

2.2.3. Approved changes shall not be effective until such time as they are published in the Baronial Newsletter.

2.2.4. These Baronial Policies shall be maintained on the Baronial web page.

3. The Baronial Coronet

3.1. The Baronial Coronet shall be defined as the individual(s) appointed by the Crown of Atlantia.

3.2. The Baronial Coronets' term shall be in compliance with Atlantian Law.

3.3. The appointment of a new Baronial Coronet shall be conducted in accordance with Atlantian Law.

4. Baronial Meeting

4.1. A Baronial meeting is any assemblage of the populace which is called by the Baronial Coronet or Baronial Seneschal in order to receive advice on the administration and governance of the Barony or for the populace to vote on such issues as are required by policies.

4.2. The meeting agenda and the actual running of said meeting is the responsibility of the Baronial Seneschal.

4.3. The date, time, and place for the Baronial meeting shall be published in the Baronial Newsletter and posted on the Baronial e-list at least fourteen (14) days prior to its commencement.

4.4. A tentative agenda should be published via the Baronial e-list seven (7) days prior to the scheduled meeting. Members of the Populace may request topics for discussion or vote by writing the Baronial Seneschal.

4.5. Between scheduled Baronial meetings, emergency meetings of the Baronial Financial Committee may act in the Barony's best interests. Such actions will be reported at the next regularly scheduled Baronial meeting and/or in the next scheduled Baronial Newsletter or Baronial Email List.

4.6. When a vote is required, members of the Barony are defined as SCA paid members who reside or participate within the geographic boundaries of the Barony. All votes shall be decided by

simple majority.

5. Baronial Officers

5.1. Duties of the offices of the Barony of Nottinghill Coill are specified in Corpora, Kingdom Law, Baronial Financial Policy and this document. Baronial offices may consist of, but are not limited to:

- * Seneschal (required by Corpora)
- * Exchequer (required by Corpora)
- * Herald (required by Corpora)
- * Chronicler (required by Corpora) (Additional Duties: The Baronial Chronicler, or an acceptable deputy designated by the Chronicler, shall be responsible for taking the minutes at Baronial meetings, and shall publish the minutes in the next Baronial newsletter.)
- * Knight's Marshal
- * Minister of Arts and Sciences
- * Minister of the Lists
- * Chancellor of Youth
- * Chatelain(e)
- * Webminister (Additional Duties: The Webminister shall publish the Baronial Newsletter to the Baronial website within five (5) days of receipt of the same from the Baronial Chronicler.)

5.2. Each Baronial Officer shall report on the state of his/her office at each Baronial meeting. Each Baronial officer or proxy is required to attend at least one Baronial meeting per quarter, if such meeting is scheduled, to give the Officer's Report at the meeting. Noncompliance with this policy may result in a recommendation for removal of the individual being forwarded to the appropriate Kingdom officer.

5.3. All papers (including official correspondence) and regalia belonging to any office are the property of that office and must be transferred in their entirety to any new Baronial officer within thirty (30) days of any change of office.

5.4. Appointment of Baronial officers.

5.4.1. The opening of a Baronial Office shall be made public by an announcement at a scheduled Baronial meeting, in a written announcement in the Baronial Newsletter, and on the Baronial e-list.

5.4.2. Announcements shall include a deadline for consideration to assume the duties of an Office no less than fourteen (14) days from the date the opening is announced in all required venues.

5.4.3. Interested candidates shall respond in writing to the Baronial Seneschal, and Baronial Coronet.

5.4.4. At the deadline, the list of candidates shall be published on the Baronial e-list and website, inviting written, private commentary from the populace to the Baronial Seneschal and the Baronial Coronet. All such commentary shall remain confidential.

5.4.5. The Baronial Seneschal and the Baronial Coronet will review the commentary and together select the candidate and recommend such to the Kingdom officer for warranting.

5.4.6. At such time as the warranting Kingdom officer allows, the new Baronial officer shall be publicly announced via the newsletter and website.

5.4.7. Due to the length of the Pennsic War, no officer changes shall be made during the duration of that event.

5.5. Baronial officers may select whatever deputies they require for the duration of their office.

5.6. Baronial Officer Term Limits shall be as follows: Baronial officers can serve no more than two (2) consecutive terms unless otherwise permitted in the Atlantian Book of Policy. Term lengths, both initial and subsequent, are as defined for each particular office in the Atlantian Book of Policy. This may be extended in cases where no one steps up to fill a pending slot.

5.7. Any office not required to maintain Baronial status may go vacant.

5.8. In the event that an office suddenly becomes vacant, the outgoing officer's primary ("Drop Dead ") deputy may assume the office at the discretion of the Seneschal on an interim basis until the requirements are met for filling the office vacancy.

- 5.8.1. Officers who do not attend three consecutive meetings or make arrangements for the office report to be given at said meetings may be recommended to their respective Kingdom Officer for removal.
- 5.8.2. Officers in non-compliance with their Society, Kingdom, or Baronial laws or policies may be recommended to their respective Kingdom Officer for removal. The Seneschal shall attempt to contact the Baronial Officer prior to the recommendation.

6. Publications

- 6.1. All Baronial publications should go through the Baronial Chronicler's office.
- 6.2. The Barony shall publish a monthly newsletter in accordance with Kingdom Law.
 - 6.2.1. The Newsletter shall be called The Quill.
 - 6.2.2. The Quill shall be made available on the Baronial web page.
- 6.3. All Letters of Intent for consideration for territorial Baronage shall be published in the Quill.

7. Baronial Events

- 7.1. Any SCA, Inc. approved entity, household, or guild, may sponsor Baronial events in accordance with Baronial Financial Policy.
- 7.2. Nottingham Coill Baronial General Policy shall conform to Nottingham Coill Financial Policy in all matters regarding events and budgets.
- 7.3. Event Steward Selection
 - 7.3.1. A prospective Event Steward ("Autocrat") shall submit a bid which includes an Event Proposal form, a Budget, and Proof of Membership through the dates of the event, to the Baronial Seneschal and Exchequer.
 - 7.3.2. If there are multiple bids for the same event or event date, the event proposals will be presented to the populace at a Baronial Meeting. The majority vote will determine the Event Steward. Prospective bids may be withdrawn at any time before this vote occurs.
- 7.4. Event Steward Removal
 - 7.4.1. If it is determined by the Seneschal and a majority vote of the Financial Committee that the Event Steward for a Baronial Event is in willful non-compliance with Society, Kingdom, or Baronial Laws or Policies, then the Event Steward will be removed as Event Steward for the event.
 - 7.4.2. If an Event Steward is removed from his/her duties, the Baronial Seneschal will serve as interim Event Steward for the event until a new Event Steward is selected.
 - 7.4.3. If an Event Steward is removed from duty, a new Event Steward will be selected through a majority vote of the Baronial Officers.
 - 7.4.4. If, in case of Emergency, an Event Steward is unable to perform their duties, the Baronial Seneschal will serve as the interim Event Steward until a new Event Steward is selected.
- 7.5. An event's staff shall be selected by the Event Steward.
 - 7.5.1. All event staff must be in compliance with Society, Kingdom, and Baronial Laws and Policies.

8. Baronial Property

- 8.1. Nottingham Coill Baronial Policy shall conform to the Nottingham Coill Financial Policy in all matters regarding Baronial Property.

9. Waiving General Baronial Policy

- 9.1. Any part of this policy may be waived under special or extreme circumstances by approval of the Coronet, Baronial Seneschal, and a third Baronial Officer, with a full accounting to be given at the next scheduled Baronial meeting and in the Baronial Newsletter.
- 9.2. Any part of this policy may be waived by approval by 2/3 of voting members present at a Baronial meeting.

Change History

Date Accepted: April 15, 2017 by populace at Crusades: Portugal meeting. Seneschal: Morwenna Trevethan